



February 20, 2023

[REDACTED]
1635 N. Cleveland Avenue, [REDACTED]
Winston-Salem, NC 27105

City Attorney's Office

City of Winston-Salem
P.O. Box 2511
Winston-Salem, NC 27102
CityLink 311 (336.727.8000)
Fax 336.748.3816
www.cityofws.org

Re: 36 East Extension Apartments Relocation Assistance

Dear [REDACTED]

As you may know, the building at 1635 N. Cleveland Avenue contains conditions that are unsafe. The apartment complex is more than 50 years old and has not undergone significant repairs or updates in about 30 years. Because of such, a comprehensive assessment of the building needs to be conducted to determine viable options for said building. In order to fully perform the assessment and conduct future rehabilitation, the building must be vacant. All tenants will be provided at least ninety (90) days to make alternative housing arrangements. This 90 day period will begin March 1, 2023. Therefore, you must vacate the property on or before May 31, 2023.

In an effort to assist with your relocation, the City would like to memorialize all of the commitments that are being made to you to help facilitate your relocation while the assessment is being performed. These include:

- **90 Day Rent Forbearance** – Beginning with your rent payment in March, the City will allow you to keep all rent payments owed between March 1 and the time of your relocation on or before May 31, 2023.
- **Moving Expenses** – The City will cover actual moving expenses (truck and labor). The resident will be required to pack their belongings. These expenses will be paid directly to a moving company in partnership with the City of Winston-Salem.
- **Rent Differential** – The City will pay the difference between your current rent amount and your new rent amount, not to exceed Fair Market Rent, up to \$519 per month. This will continue for 24 months or until the building is rehabbed, whichever comes first.
- **Re-Settlement Expenses** – The City will provide you a \$500 payment for re-settlement expenses, such as utility transfer fees.
- **Housing Search & Counseling Services** – The City has retained Financial Pathways of the Piedmont to assist with housing searches and to provide counseling services, as needed. Please call Shareka Williams, Financial Management Director, at 336-896-1191 ext.1130 or shareka@financialpaths.org.
- **First Option to Return** – The City is committed to rehabilitating the property and allowing you the first option to return to your apartment, provided the rehabilitation does not exceed the funds available for the rehabilitation.



Call 311 or 336-727-8000
citylink@cityofws.org

City Council: Mayor Allen Joiner; Denise D. Adams, Mayor Pro Tempore, North Ward; Barbara Hanes Burke, Northeast Ward; Robert C. Clark, West Ward; John C. Larson, South Ward; Jeff MacIntosh, Northwest Ward; Kevin Mundy, Southwest Ward; Annette Scipio, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity

Each of these commitments is contingent upon your signing a release agreement to relocate within the 90-day period. Please provide on or before March 1, 2023 an email or written statement indicating your acceptance of the City's offer as outlined above. The City will provide a release agreement for your signature immediately thereafter.

Should you have any questions, please do not hesitate to contact me at (336) 747-7407.

Sincerely,



Anargiros "Jerry" N. Kontos
Deputy City Attorney

